

University Committee on International Affairs (UCIA)
October 24, 2022
526 Princes Fork Road/Zoom
Minutes

Attending in person: Farida Jalalzai (presiding), Rachel Fitzgerald, Kathy Hager, Khaled Hassouna, Don Hempson, Theresa Johansson, Jennifer Nardine, Kimberly Rhodes, Nicole Sanderlin

Guest Presenter: Iuliia Hoban

Attending via Zoom: Brian Bond, Jennifer Clevenger (for Lara Khansa), Juan Espinoza, Rich Mathieson, Kim McKinnie, Sara Steinert Borella, Lauren Surface, Judy Taylor, Tom Thompson, Danny White

Farida Jalalzai welcomed the group and called the meeting to order at 10:02 a.m.

1. **Agenda Approval:** Farida asked for approval of the Agenda; there were no edits to the Agenda; the Agenda was approved as presented by unanimous consent.
2. **Membership Introductions (Name and area of representation):** Self-Introductions were made.
3. **Announcement of Approval of Minutes, September 26, 2022:** The minutes from the September 26, 2022 meeting had been previously distributed electronically, with the call for edits and approval. The minutes were approved electronically (**see attached**).
4. **International Education Week Presentation:** Iuliia Hoban gave a presentation on the activities of International Education Week to be held November 10-14, 2022 (**see attached**). The event will highlight exchange opportunities; and include colleges, departments and units that are involved with international education initiatives. There will be international student perspectives, Fulbright sessions; cuisine around the world as well as a study abroad virtual experience. There will be some announcements in the VT News, any marketing that UCIA can push out to colleagues about the activities during this week are appreciated. Iuliia thanked the steering committee for their involvement and assistance in International Education Week. Flyers were provided for distribution among colleagues (**see attached**).
5. **Election of Vice-Chair:** Farida announced that Jennifer Nardine has volunteered to serve as the Vice-Chair of UCIA for 2022-2023, and Chair for 2023-2024. A vote was taken from members at the meeting both in person and on Zoom; there was no opposition or abstention; all were in favor; Jennifer was elected Vice-Chair of UCIA.
6. **Alumni Awards for International Education, Outreach and Research:** Kimberly Rhodes indicated that the call usually goes out in November with additional announcements through the deadline date of January 31, 2023. Kimberly will take care of sending out the memo and keeping up with the announcement as well as receiving the electronic application packets and posting them to a shared drive for the selection committee to review. As a reminder, the Vice-Chair of UCIA will bring the selection committee in early to mid-February to select winners for each award; which will then come back to Kimberly to communicate with Alumni and Special Events by the end of February; as well as sending out notification letters. Don Back and Theresa Johansson had volunteered to serve on the selection committee at the September 26th UCIA meeting.

7. Updates:

a. Working Group updates and chair selections:

1. MOU process/database working group-Don Hempson indicated that there was difficulty in getting fully executed MOUs on file; as well as expiration of MOUs and gaps in the document retention process. The process of routing the MOUs through the Dean for signature/approval seems to be working well now. Don H. indicated that he would be the contact for MOUS going forward in Ian Leuschner's absence.
2. Global Advancement and Alumni Engagement-there was no update at this time; Farida reminded the group that discussion from the September 26th meeting described an Alumni gathering in London, summer of 2023.
3. Internationalization at Home-Rachel Fitzgerald indicated that communications guidelines and tags were being incorporated in materials for events; with International Education Week, there is a good lead in for advertisement. Several faculty members, Rob Emmett, Ozzie Abaye, Kim Carlson, Alan Abrams are integrating into their teaching. Pathways courses are being tagged to connect with global at home.

Farida indicated that she would review the membership of the working groups and reach out to members regarding their work.

- b. Report on University Data Commons Global Engagement App:** Nicole Sanderlin thanked all in the working group; the app is available and OIA would now be carrying on the app into the next phase; Don H. thanked Nicole and the committee for their work.

- 8. Member Announcements/Comments:** The call for announcements/comments was made. Danny White indicated there were going to be a number of Olympians around the world on campus and he would be more than willing to make a connection with them. Juan Espinoza indicated that since international student enrollment had dropped from 500 before COVID; to 95 during COVID; enrollment is not up to a little over 200. There is hope to get the numbers to about 496 for the incoming class. International recruitment was down, there were some staffing changes as well. Theresa J. had indicated numbers were similar for Study Abroad.

A reminder that the next meeting will be held on **Monday, November 28, 2022 at 10:00 a.m. (Blacksburg Time)/4:00 p.m. (Swiss Time).**

- 9. Adjournment:** There being no further business and no objections, the meeting adjourned at 10:40 a.m.

2022-2023 Meeting Dates

All meetings will take place from 10:00-11:00 a.m. (Blacksburg Time). Those members unable to attend are encouraged to send a proxy/alternate to the meeting. We anticipate meetings to be in person at 526 Prices Fork Road as well as via Zoom for remote participants. A determination for Zoom Only meetings will be made based on community health guidelines prior to meetings. Zoom links will be made available for each meeting.

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|------------------------------|-------------------------|
| ➤ October 24, 2022 | ➤ February 27, 2023 |
| ➤ November 28, 2022 | ➤ March 27, 2023 |
| ➤ NO DECEMBER MEETING | ➤ April 24, 2023 |
| ➤ January 23, 2023 | ➤ NO MAY MEETING |

Respectfully submitted
Kimberly Rhodes, Recording Secretary

University Committee on International Affairs (UCIA)
September 26, 2022
526 Prices Fork Road/Zoom
Minutes

Attending in person: Farida Jalalzai (presiding), Khaled Hassouna, Don Hempson, Kimberly Rhodes

Attending via Zoom: Don Back, Brian Bond, Jennifer Clevenger (for Lara Khansa), Evan Czajkowski, Ran Jin, Theresa Johansson, Christi Lineberry, Rich Mathieson, Jamie McGrath, Kim McKinnie, Jennifer Nardine, Sara Steinert Borella, Tom Thompson, Janell Watson, Danny White

Farida Jalalzai welcomed the group and called the meeting to order at 10:00 a.m.

1. **Agenda Approval:** Farida asked for approval of the Agenda; there were no edits to the Agenda; the Agenda was approved as presented by unanimous consent.
2. **UCIA Charge:** Don Hempson gave the charge for the University Committee on International Affairs (UCIA):

The University Committee on International Affairs (UCIA) acts in support of the Virginia Tech International Mission and the University Strategic Plan. The international mission of Virginia Tech is to reflect through all activities of its tripartite mission (education, research, engagement) an appreciation of the significance of other cultures and languages and of global change and to address the environmental, political, economic, social, and technological challenges that confront communities across the globe. UCIA is the direct voice of its constituencies to the Commission on Outreach and International Affairs (COIA). It recommends policy to COIA and to the University Administration.

3. **Membership Introductions (Name and area of representation):** Self-Introductions were made.
4. **Election of Vice Chair:** Farida asked the committee members to consider volunteering for the Vice Chair position; which will also serve as a training to become Chair of UCIA for 2023-2024. Duties include representing the Chair of UCIA at meetings when the Chair is unable to do so. Additional representation at other meetings may be needed when the Chair is unable to attend; as well as chairing the Alumni Awards selection committee. A more detailed description has been sent out electronically to members (**see attached**). Jennifer Nardine asked for a description of what the Chair does. Farida indicated she would like a response by October 7, 2022.
5. **Announcement of Approval of Minutes, April 25, 2022:** The minutes from the April 25, 2022 meeting had been previously distributed electronically, with the call for edits and approval. The minutes were approved electronically.
6. **Alumni Awards for International Education, Outreach and Research:** We would need to have at least two additional members from UCIA on the selection committee in addition to the Vice Chair of UCIA. Kimberly Rhodes described that the call usually goes out in

November with additional announcements through the deadline date of January 31, 2023. Kimberly will take care of sending out the memo and keeping up with the announcement as well as receiving the electronic application packets and posting them to a shared drive for the selection committee to review. The Vice Chair of UCIA will bring the selection committee in early to mid-February to select winners for each award; which will then come back to Kimberly to communicate with Alumni and Special Events by the end of February; as well as sending out notification letters. Don Back and Theresa Johansson volunteered to serve on the selection committee. Farida expressed concern from last years nominees/application packets that there was a lack of diversity. She wanted to bring it to the Committee's attention so that members can encourage their respective areas to apply for the awards. Don H. also encouraged members to elevate the importance of these awards.

7. Updates:

a. **Working Group updates and chair selections:**

1. MOU process/database working group-Don Hempson indicated this group worked through the end user challenges; and to identify some inefficiencies and areas of improvement as well as better communicating the process. Evan Czajkowski will be working on this project with research and feedback.
2. Global Advancement and Alumni Engagement-Christi Lineberry reported that the group had identified at least one international event and rotating annually. The hope is to organize an event in London July 2023 as well as create more Alumni Chapters outside of Europe.
3. Internationalization at Home-Rachel Fitzgerald was unable to attend; but the minutes from April updated UCIA as to their work.

Farida indicated that perhaps we do not need to add any more working groups, but to continue moving forward with the working groups currently identified.

- b. **Report on University Data Commons Global Engagement App:** Nicole Sanderlin was unable to attend the meeting; Don H. reported that most of UCIA members have been able to interact with the App. This long-standing project was broken down into smaller phases. The purpose is to provide information easily accessed by the user; Don H. gave kudos to Nicole for the work that she has done on this project. Those unable to access, please let one of us know; and offer suggestions for enhancements (https://udc.vt.edu/global_engagement/). OIA will be working on taking the project to the next phase. Theresa indicated that the database should be reflective of "who" is working in a particular area to give the user a point of contact.

- c. **Sesquicentennial Celebration:** Sara Steinert Borella gave a presentation of the Sesquicentennial Celebration at the Steger Center for International Scholarship (**see attached**). The presentation also included the programs for fall 2022 which include 24 students in Architecture, 5 students in GeoSciences, and 20 students in European Affairs in a Global Context (PoSci). Theresa complimented Sara and recognized her for the work she has done at the Steger Center over the past year.

8. Member Announcements/Comments:

Jennifer Nardine announced Iuliia Hoban is organizing International Week November 10-14, 2022 (<https://international.vt.edu/IEW.html>). Workshops and Iuliia has been invited to talk about the events for the October meeting.

Jennifer Clevenger announced the joint program between Virginia Tech (Pamplin College of Business) and Xidian University where students will spend three (3) years in China and come to Virginia Tech for one (1) year; the first cohort of 98 students has been accepted. Jennifer C. also announced the acceptance of the third cohort of 63 students with Narsee Monjee; (the first cohort brought 29 students the second brought 52 students). The program is a 3+1+1, where three (3) years are spent in India, the Senior and Masters years are spent with Virginia Tech.

Kimberly asked the committee to bring the information to their colleagues, departments, etc. regarding the process for bringing International Visitors to campus; there is a website (<https://www.outreach.vt.edu/international/international-visitors.html>) that provides detailed information on the process. Most importantly, the process begins with the Export Control Questionnaire that must be completed; and the request for Administration-VPOIA-001 to request the President, Provost, VP for OIA (Guru Ghosh) and AVP for International Affairs (Don Hempson). The form collects the purpose of the visit as well as background information on the visitors. Even if delegations are not meeting with upper administration, the form helps our office make some connections of other partnerships that are on-going at Virginia Tech.

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Respectfully submitted

Kimberly Rhodes,
Recording Secretary

International Education Week 2022 Learning Objectives

- Celebrate and highlight international education and exchange opportunities, and other globally focused activities at VT.
- Deliberate engagement of students, faculty, and staff who have not already engaged in international education
- Share available resources that allow to engage in international education and intercultural learning

International Education Week 2022 Learning Objectives

- To collaborate across departments and units invested in international education initiatives that support strategic goals at Virginia Tech
- Execute successful pilot if International Education Week to allow this to become Virginia Tech tradition

Highlights of the Program

Nov. 10th

Keynote Speaker and Global
Symposium

Intercultural Competence
Workshop

Odissi Dance Workshop
with [Nrityagram](#) Ensemble



Highlights of the Program

Nov. 11th

International Students
Perspectives

Fulbright Sessions both for
faculty and staff

Nov. 12th

Dance of Nations



Highlights of the Program

Nov. 13th

Multilingual
Open Mic

Nov. 14th

Diversity and
Belonging across
Cultures





Highlights of the Program

- Cuisine around the World
- Study Abroad Virtual Experience
- International Education Week Badge



Marketing and Promotion

- VT News: series of stories dedicated to IEW
- Social media posts across different units/departments
- Flyers/poster

International Education Week
Nov. 7-14, 2022

■ **Global Symposium**
Keynote speaker **Leann Poirier**, an international studies and French alumna, will speak on the role that international experiences and engagement in international education programs have played in her career.

■ **Intercultural Learning Workshop**
■ **International Student Perspectives Panel**
■ **Dance of Nations & MORE!**

FULL SCHEDULE:  **PARTNERS:** Cranwell International Center · Outreach and International Affairs · College of Engineering · College of Liberal Arts and Human Sciences · College of Natural Resources and Environment · Dining Services · Graduate School · Moss Arts Center · Pamplin College of Business · University Libraries

VIRGINIA TECH

International Education Week: Steering Committee

Iuliia Hoban – Assistant Director for Intercultural Learning, Cranwell International Center (*Lead*)

Rob Emmett – Associate Director for International Programs, Cranwell International Center

Jennifer Clevenger – Director Study Abroad, Pamplin College of Business

Rachel Fitzgerald – Associate Director, Global Education Office

Monika Gibson – Interim Chief of Staff, Graduate School

Tom Hammett – Professor, Department of Sustainable Materials College of Natural Resources and Environment

Farida Jalalzai – Associate Dean for Global Engagement College of Liberal arts and Human Sciences

Savannah Lawhorne – Global Education Advisor, Global Education Office

Jennifer Nardine – Teaching and Learning Engagement Librarian, The Libraries at Virginia Tech

Nicole Sanderlin – Director of Global Engagement, College of Engineering

International Education Week

Nov. 7–14, 2022



■ Global Symposium

Keynote speaker **Leann Poirier**, an international studies and French alumna, will speak on the role that international experiences and engagement in international education programs have played in her career.

■ Intercultural Learning Workshop

■ International Student Perspectives Panel

■ Dance of Nations & MORE!



FULL SCHEDULE:



PARTNERS: Outreach and International Affairs
· College of Engineering · College of Liberal Arts and Human Sciences · College of Natural Resources and Environment · Dining Services · Graduate School · Moss Arts Center · Pamplin College of Business · University Libraries



STUDENT AFFAIRS
CRANWELL
INTERNATIONAL CENTER
VIRGINIA TECH

International Education Week

Nov. 7–14, 2022

Global Symposium

8:30 a.m.–noon, The Inn at Virginia Tech and Skelton Conference Center

Intercultural Competence Workshop

1–2:30 p.m., Newman Library Multipurpose Room

Nrityagram's/Chitrasena's Dance Workshop

TBD, School of Performing Arts, Dance Center

THURSDAY
NOV. 10

International Students Perspective Panel

10–11:30 a.m., Newman Library Room 207A

Fulbright: Ask Me Anything Forum

1–2 p.m., Fulbrights for Faculty, Newman Library Room 207A

2–3 p.m., Fulbrights for Students and Recent Graduates, Newman Library Room 207A

Five Recipes, Five Continents

5–7 p.m., Wallace Hall Test Kitchen

FRIDAY
NOV. 11

Dance of Nations

7–9 p.m., Haymarket Theater, Squires Student Center

SATURDAY
NOV. 12

Multilingual Open Mic

Noon–1:30 p.m., Newman Library Room 207A

SUNDAY
NOV. 13

Diversity and Belonging Across Cultures

8–11 a.m., Newman Library Multipurpose Room

MONDAY
NOV. 14

FULL SCHEDULE:



PARTNERS: Outreach and International Affairs

· College of Engineering · College of Liberal Arts and Human Sciences · College of Natural Resources and Environment · Dining Services · Graduate School · Moss Arts Center · Pamplin College of Business · University Libraries



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