

UCIA Meeting  
Monday, October 10, 2011  
1:30 p.m. – 3:00 p.m.  
International Affairs Office, Meeting Room A

Present:

Althea Aschmann, *Head of Cataloging, University Libraries*  
Mike Bertelsen, *Interim Director, OIRED*  
Cynthia Bonner, *Chief of Staff and Director of Administration, Student Affairs*  
Laurie Brogdon, *Director of Multicultural Alumni Programs, Alumni Relations;*  
*Office of Diversity and Inclusion*  
John Browder, *Professor and Associate Dean for Academic Affairs, College of Architecture and Urban Studies*  
John Dooley, *Vice President for Outreach and International Affairs*  
Guru Ghosh, *Associate Vice President for International Affairs*  
Monika Gibson, *Director of Student Services, Graduate Life Center*  
Reed Kennedy, *Director of International Programs and Instructor of Management,*  
*Pamplin College of Business*  
Eric Miller, *Program Director, Education Abroad*  
Nicole Sanderlin, *Director of International Programs, College of Engineering*  
Glenda Scales, *Associate Dean for International Programs and Information Technology,*  
*College of Engineering*  
Richard Shryock, *Associate Professor and Department Chair, Foreign Languages and Literatures*  
Barry Simmons, *Director, Scholarships and Financial Aid*  
Debra Stoudt, *Associate Dean for Academic Policies and Procedures,*  
*College of Liberal Arts and Human Sciences*  
Elankumaran Subbiah, *Assistant Professor, College of Veterinary Medicine*  
Susan Sumner, *Associate Dean for Academic Programs, College of Agriculture and Life Sciences*

Guests:

David Brady, *Director, Office of Export Control and Secure Research Compliance*  
Stephen Capaldo, *University Legal Counsel*  
Michael Herndon, *Director, Office of Summer Sessions*  
Mollie Hyde, *International Support Services Associate*  
Ian Leuschner, *Assistant Director for Visa Services, International Support Services*  
David Moore, *Assistant Vice President for Research Compliance*

**1. Welcome, introductions, and approval of September meeting minutes**

Reed Kennedy called the meeting to order and having received no corrections to the minutes of September meeting declared them approved as submitted. He introduced guest David Brady, director of Export Control and Secure Research Compliance, and noted that the order of the agenda as previously distributed would be slightly modified.

**2. Education Abroad Updates**

Eric Miller reported that there are 172 students enrolled in fall semester programs; this number is a slight increase from the previous year but is still fairly consistent with past averages. Spring semester programs are usually bigger than fall, with faculty-led summer semester programs drawing the largest number of participants. Representatives from the American University of Cairo had visited the campus

on September 30 to hold an interest session. Relatively few students attended, but if those who did actually enrolled in the program, it would significantly increase the number of Virginia Tech students studying in the Middle East. Dr. Miller highlighted some of the benefits of this particular program: it is taught in English but offers Arabic classes and gives students the option to have Arabic student roommates. Students would pay Virginia Tech tuition and there is a mission support office here in the US that operates in the Eastern Time zone. It is also a comprehensive university so most subjects are offered. Dr. Miller added that a new bilateral exchange agreement was recently signed with the university and he would like to promote it in hopes of obtaining more partnerships like this with other universities. Currently no Virginia Tech students are enrolled there due to the recent uprisings, but as it is an American institution, the university is focused on student safety and takes necessary precautions.

### **3. Student Exchange Agreement task force**

Eric Miller reported that the task force is still talking to various administrative units on campus to address a list of issues related to this topic and is working on a proposal to bring back to the UCIA for review. Dr. Dooley inquired about the status of the MOU database. Ian Leuschner replied that it will be up by the end of the month; all the MOUs have been entered but the SEAs have not.

### **4. International Guest Registry**

David Brady began his presentation by noting that this conversation has been going on for some time between his office and the International Support Services as the federal government has imposed more rigid export control standards on various visa holders, including graduate students. There is a need to establish procedures to improve and protect research while still treating visitors in a respectful manner. Virginia Tech is among a handful of institutions in the U.S. that performs classified research which needs to be closely monitored; the scrutiny around this restricted research has grown tremendously over the last few years. Export Administration Regulations (EAR) embargoes of Cuba, Iran, North Korea, North Sudan, and Syria prohibit the export of controlled technology without license or government approval to those countries. Faculty members who are involved in proprietary research are subject to federal regulations and could be held personally liable if collaborative partners or graduate students working with them deliberately or inadvertently export proprietary information. In addition, the university could be charged with a violation. Mr. Brady referred to a list maintained by the U.S. Department of Commerce that names businesses, individuals, and institutions with which the university should avoid doing business overseas because their primary function is to obtain this technology. Mr. Brady stated that the frequency with which this problem occurs is increasing dramatically and cited the example of Chinese military personnel that create aliases to obscure their backgrounds. Criminal sanctions fall into the categories of willful violations and knowing violations and there are civil sanctions as well; criminal prosecutions are currently focusing on violations related to China and Iran.

Mr. Brady emphasized the need for enhanced policies and procedures focusing on export compliance to protect the university and its employees. He noted that regulations change frequently and his office can provide guidance to faculty regarding what their guests are able to access. Mr. Brady clarified the various classifications of visas and the procedures for dealing with them, as well as the current visitor management policy that requires Virginia Tech to monitor international visitors, with 'international' defined as anyone who is not a U.S. citizen, permanent resident, or person in a protected status. To date the university has been able to prevent foreign persons from accessing restricted research without an export license but it is increasingly difficult to monitor all of them and therefore a more comprehensive visitor management system is needed. Mr. Brady mentioned several examples of how these policies have affected peer institutions; the University of Virginia has a visitor certification form that faculty must sign assuming responsibility for compliance, whereas Georgia Tech uses batch

screening for all visitors and also has an academic empowered official to help bridge gap between academics and security . The University of Massachusetts- Lowell is currently involved in investigation for giving low-level controlled technology to an entity in China on the restricted list and is being fined \$1 million. Mr. Brady stated that he has met with the Office of the Provost, which is supportive of these proposed initiatives to include online training that would provide a more balanced and consistent approach to screening visitors, students, and scholars are screened. He opened the floor to comments and questions. Dr. Dooley surmised that this should be looked at as an administrative policy and does not need to be a university governance decision; he recommended that a task force be put together to find out where the policy gaps are and how they can be addressed. This needs to be examined in view of fact that Virginia Tech is a comprehensive university as well as the fact that there are departments to which this has little or no relevance; the result may include implementing an empowered official, which will be determined after discussions. Dr. Dooley and Robert Walters, Vice President for Research, will appoint a task force; Glenda Scales, Ian Leuschner, and Stephen Capaldo volunteered to serve. Mr. Brady added that it is imperative to have these processes be in place since collaborations and partnerships are being established in Southeast Asia. Dr. Dooley invited Mr. Brady to become a regular member of the UCIA.

## **5. Summer Sessions**

Michael Herndon presented information on summer sessions. He noted that enrollments have stayed steady although enrollment in distance learning programs has increased over the last 15 years. There is a working group on campus that is appointed to look at obstacles and strengths of summer enrollment. Currently there is a faculty cap of 11.5 % of a faculty member's salary applying to salaries of up to \$86,000. Among the concerns brought forward were the need to raise this cap to encourage more of the seasoned faculty teach in summer. Previous procedures used to allocate a certain percentage of salary regardless of the amount. Dr. Herndon is working with Jack Finney and the Provost's Office to raise the cap on a case by case basis for professors who make more than \$86,000. Dr. Dooley asked why the cap was begun in the first place and how can faculty be better recognized and incentivized to do summer sessions abroad. Dr. Herndon replied that he refers them back to their department to suggest that a pool of money should be set aside specifically to fund for summer sessions abroad and encourage faculty to do more international work. Dr. Herndon stated that students do want to travel, and if courses aren't offered, they will find a way to go through some other means, indicating that it is a problem directly linked to lack of incentives for faculty. Richard Shryock commented that it is stagnant because funding is determined by reviewing the past three years; it will continue to be the same flat line because it is based on the past and not on the future. He added that it would be nice to have a resolution about this within next few months so faculty can move forward. Dr. Herndon concurred that he has received feedback from faculty saying that they would like to see immediate returns on their investments. A sub-committee is looking at the financial model to see how it can be fixed. The vice president wants a report by November 1 to look at immediate steps to positively impact summer sessions in 2012 as well as long term steps for the future.

## **6. Alumni Award Review Committee**

In the interest of time, Reed asked that all remaining topics on the agenda be deferred to the next meeting and skipped to the last item on the agenda. He asked for volunteers to serve on the Alumni Awards review committee. Debra Stoudt, Guru Ghosh, Althea Aschmann, and Barry Simmons all agreed to serve.

There were no additional items to discuss and the meeting was adjourned at 3:00 p.m.

**7. Schedule for future meetings (Mondays, 1:30 – 3:00, International Affairs Offices)**

November 28, 2011

December 12, 2011

January 23, 2012

February 13, 2012

March 12, 2012

April 9, 2012

May 14, 2012