

**OUTREACH COUNCIL
MINUTES
May 25, 2004**

Present: Anderson, Myron; Blair, Jim; Bonham, Hap; Dooley, John; Felker, Susan; Johnson, Jim; Kleiber, Steve; Martin, Bob; Nelson, Ed; Ross, Nancy; Settle, Ted; Waterman, David, (for Mike Schroder)

Handouts:

- *College Awards for Outreach Excellence; Alumni Awards for Outreach Excellence; Alumni Award for Excellence in International Education*
- *Outreach Program Development – Program Support to the University*

Participants were welcomed

1. Announcements

- Outreach Program Development – Director Search Update
The search has been narrowed down to three candidates. Over the next few months, phone interviews will be scheduled followed by on interviews on campus.
- College Awards for Excellence in Outreach and International Affairs
Council members were asked to continue encouraging colleagues within their colleges to participate. Nancy Ross announced that Russell Jones in Psychology was the recipient of the college award in the College of Science.

2. VT Technology Transfer Assets

The internal leadership team for economic development, chaired by John Dooley, is discussing the university's definition of tech transfer. Council members gave examples of tech transfer units within their respective colleges, so that a comprehensive inventory may be built of those types of units.

4. College Continuing and Professional Education Distributions

Steve Kleiber presented the council with a report detailing the distribution of continuing and professional education program resources to colleges. He was asked to discuss net surplus at the next council meeting and to update the council on a quarterly basis.

5. Update on New Hotel and Conference Center

A substantial completion date of June 6, 2005, a soft opening of July 1, 2005, and a hard opening on August 15, 2005, are anticipated. Activities that exceed the capacity in the Donaldson Brown Hotel and Conference Center will be booked in the new hotel starting on August 15, 2005. Marketing strategies on introducing the new facility to faculty members and the university community will be discussed at the council meeting in July.

Respectfully submitted,
Holly Carroll
Recording Secretary