

**Minutes**  
**University Council for International Programs**  
**October 30, 2003**  
**1:30 – 2:30PM, 325 Burruss**

**Present:**

Kim Beisecker, Director, Cranwell International Center  
Mike Bertelsen, College of Agriculture and Life Sciences  
Ron Daniel, Academic Director, Center for European Studies & Architecture  
Debbie Day, Alumni Relations  
Jack Davis, College of Architecture and Urban Studies  
S.K. De Datta, Assoc Provost for Internatioal Affairs and Director of OIRED  
John Dooley, Vice Provost for Outreach and International Affairs  
Kate Edwards for Daniel O'Brien, Education Abroad, OIRED  
LuAnn Gaskill, Associate Dean, College of Liberal Arts & Human Sciences  
Monika Gibson, Director of Student Services, Graduate School  
Julie Ingram for Barry Simmons, Scholarships & Financial Aid  
David Ostroth, Associate Vice President for Student Affairs  
John Randolph, Director, School of Public and International Affairs  
Robert Schubert, Director, Asia Urban Design Institute  
Tarun Sen, Associate Dean, College of Business  
Judith Shrum, Interim Chair of UCIP, Dept of Foreign Languages and Literatures  
Judy Snoke, English Language Institute, Continuing Education  
Dean Sutphin, Academic Director, Punta Cana Center  
Rien Visser, College of Natural Resources

**Absent:**

Carlene Arthur, College of Engineering  
David Brugh, Development  
Dixon Hanna, Associate Provost  
Tamara Kennelly, Library Systems  
Mark McNamee, Provost  
Steven Milley, Undergraduate Admissions  
Nammalwar Sriranganathan, College of Veterinary Medicine

**Welcome and Introductions**

**Action Items**

- Minutes from the April 16, 2003 meeting were approved.
- Minutes from the September 26, 2003 meeting were approved.
- Rien Visser handed out a revised draft of the Resolution for Administrative Responsibilities for Research and Faculty Endeavors Abroad. On behalf of the

subcommittee, Rien requested an extension due to some particular issues that still needed to be clarified. These issues were discussed during the meeting.

- **ACTION ITEM:** Judith Shrum suggested that the subcommittee revisit what Dixon Hanna's intention was when he brought this to UCIP on behalf of the President and the Provost. Inform Dixon what has been done and find out what they would like to see as a final product.
- **ACTION ITEM:** Subcommittee will meet with General Counsel one more time to ensure everything is covered. Subcommittee will possibly have final draft to be voted on at the December 4 meeting.
- Regarding the awards for excellence in international endeavors, Shrum informed the committee that she took to the Commission on Outreach and International Affairs our request for their permission and support to allow us to continue our work on looking for additional awards, approaching the Alumni Association for restructuring of the current award that we have. Commission agreed to stand behind these efforts.
- Kim Beisecker handed out drafts of the **Alumni Award for Excellence in International Education** and **Alumni Award for Excellence in International Outreach and Research**. She gave an overview of the history of the Alumni Award and described to the committee how the subcommittee had restructured it into two awards.
  - **ACTION ITEM:** Any additional comments or suggestions should be sent to the subcommittee (Beisecker, Day, O'Brien, Randolph, Snoke) via email. The subcommittee will bring back a final draft for approval at the December 4 meeting.

### **Information Items**

- Shrum informed the Council that the Resolution for Administrative Responsibilities for Study Abroad is now online as Presidential Memorandum No. 225. Shrum handed out copies to the committee.
- Shrum gave an update on the establishment of UCIP By-laws. The subcommittee was unable to meet but they circulated via email a draft based on University Council By-laws with input from Monika Gibson and some suggestions from Shrum.
  - **ACTION ITEM:** Draft will be sent via e-mail to committee for input. Subcommittee hopes to meet before December 4 meeting and finalize a draft for the committee to consider.
- S.K. De Datta gave an update on the International Strategic Directions Team (ISDT). The charge of the ISDT is to prepare a Strategic Plan for International

directions of Virginia Tech by April 15. The first meeting was held on October 14 to bring everybody on board by discussing tasks, timeline, process to be followed, and needed accomplishments in a tight timeline. The second meeting was held on October 28 and focused primarily on undergraduate education. The next ISDT meeting is scheduled for November 12.

**Adjournment at 2:25PM**

Respectfully submitted,  
Lisa Mullins, UCIP Secretary