

UCIA
November 1, 2007
10:30-12:00
International Affairs Offices, Meeting Room A

Present:

Don Back, Director, English Language Institute
Andrew Becker, Chair of UCIA, Assoc. Chair of the Department of Foreign Languages and Literature
Kim Beisecker, Director, University Unions-Cranwell Center
Mike Bertelsen, Assoc. Director, OIRED and Assoc. Dean CALS
John Browder, Professor, Associate Dean, Architecture
S.K. De Datta, Assoc. Provost for International Affairs and Director, OIRED
Steve Duke, Assistant Program Director, Education Abroad
Rick Fell, Professor, Entomology
Paul Hover, Library Systems
Paul Knox, University Distinguished Professor & Sr. Fellow for International Advancement
Mary Marchant, Associate Dean and Director of Academic Programs, CALS
Fred Piercy, Department Head, Human Development, CLAHS
Gregory Sagstetter, Assistant Director of the Alumni Association
Glenda Scales, Assoc. Dean for Distance & Learning Education, College of Engineering
Richard Shryock, Assoc. Professor and Dept. Chair, Foreign Languages and Literature
Barry Simmons, Director, Scholarships and Financial Aid

Action items

1. Rick Fell presented an updated policy for CALS-sponsored study abroad programs at University of Freestate in South Africa. The updated policy allows for students to participate in the program as early as their second semester as a VT student. Discussion focused on improving the language in the policy and Dr. Fell was asked to reword #5 to clarify which students are eligible to enroll. The council voted to approve the policy pending the requested revisions.
2. Welcome and introductions. Andrew Becker announced that Paul Knox was invited to join UCIA. The minutes were approved.
3. Education Abroad updates
 - a. As a follow-up to his presentation at the last UCIA meeting, Steve Duke discussed a draft proposal to change the source of funding for instructors, in order to directly link student tuition payments in a given term with faculty salaries for the program they attend, in order to encourage increased participation by faculty, as well as students. The current system makes it difficult for some faculty to be paid for teaching a course abroad, and makes it difficult for academic departments to respond quickly to increased faculty and student interest in education abroad programs. In the current system, summer faculty salary budgets are based on college formulas for weighted student credit hours in the previous three summers, and are not based on projected or actual enrollments in new education abroad programs that may be developed.
 - b. Steve Duke has revised the administrative checklist for faculty leading summer education abroad programs. Group members asked Steve to change the language under the faculty signature line to clarify what they're stating when they sign. The final disclosure line should read "Faculty Member/Program Leader signature indicating all required

information *listed above* has been *provided*." The document was approved pending the requested changes.

- c. Education Abroad is establishing services to help manage faculty-led programs abroad. For \$100/student, Education Abroad staff will assist departments with the financial aspect of things. For \$300/student, Steve will work with faculty to coordinate trip logistics and his staff will assist with the financial aspect.
4. Andrew Becker reminded the group that they are trying to encourage an international perspective among all colleges. He is in contact with various deans and administrators, inviting them to upcoming UCIA meetings to talk about what their colleges are doing and find new ways to encourage international involvement.

Information items

- a. Education Abroad is establishing scholarships for minorities and students who tend to be underrepresented in the education abroad participant pool. The first application deadline is November 16.
- b. Education Abroad has been conducting its "Getting Started" information sessions in conjunction with various colleges.
- c. OIRED will host an open house on November 14, 2007 from 4:00-6:00pm at 526 Prices Fork Road. All UCIA members are invited.
- d. Ron Cantrell will be on campus as a part of International Education Week. His lecture "Can Rice Research Break the Cycle of Poverty for Rice Farmers in Asia" will take place at the VBI auditorium on November 15, 2007 at 11:00. He will also speak to students at Fralin Biotechnology Center at 4:00 on the same day.
- e. John Dooley and a group from VT are currently in Oman to establish an educational partnership at no cost to VT.
- f. S.K. De Datta met with representatives from the American University in Kuwait (AUK). They have asked for help from VT in establishing an MBA, as well as graduate programs in Computer Science and communication, and undergraduate programs in various areas.
- g. Barry Simmons has been informed that the budget office could look for hard dollars to be used for providing financial assistance to students studying at CESA. He asked the group if they would support the decision to search for this money and offer it to students. After some discussion, the group decided that there were not enough group members present to make a decision about this and it would be reintroduced at the next meeting.

Meeting adjourned at 12:10pm.

Minutes respectfully submitted by Rachel Judy