

## MEMORANDUM

TO: Deans, Directors and Department Heads  
Please circulate as widely as possible to both faculty and staff

FROM: John Browder, Chair  
University Council on International Affairs

SUBJECT: Alumni Award for Excellence in International Education  
Alumni Award for Excellence in International Outreach  
Alumni Award for Excellence in International Research

DATE: October 30, 2009

Enclosed is an outline of the nomination process for the **Alumni Award for Excellence in International Education**, for the **Alumni Award for Excellence in International Outreach**, and for the **Alumni Award for Excellence in International Research**. Thanks to the support of the Alumni Association we have been able to provide three awards, each focusing on a distinct area of international work. Please share this information with your faculty and staff and request that they nominate those who are deserving of these awards.

**The nomination deadline is December 1, 2009.**

The recipient of **each** of the three awards will each receive a monetary award of \$2,000 and a plaque. The Alumni Awards are conferred during the honors convocation in the fall. Please refer to the Employee Awards and Recognition Programs Policy 4335, Section 3.4, regarding taxation of awards.

Please send nomination letters and support materials to:

Betty Watts  
bettyw@vt.edu  
Administrative Assistant to Dr. S. K. De Datta  
Associate Vice President for International Affairs and  
Director, Office of International Research, Education, and Development (OIRE)  
526 Prices Fork Road (378)  
Blacksburg, VA 24061

Please see the following for more information.

## ALUMNI AWARD FOR EXCELLENCE IN INTERNATIONAL EDUCATION

### Description of Award

This award recognizes contributions by faculty and staff members that have demonstrated an impact on international education at Virginia Tech. The honor is explicitly aimed at according recognition to individuals whose efforts have resulted in thoughtful programming, curricula or approaches to international education including:

- Service to the community
- Education Abroad
- Services to international students and scholars
- Curriculum development
- Program development
- External partnerships, awards, and recognitions

### Criteria

The selection committee will consider:

1. Contributions to the internationalization of Virginia Tech
2. The impact on students
3. The impact on the campus and community
4. The significance of the initiative
5. The sustainability of the initiative

Honorees may evidence some or all of the above forms of exemplary activity.

### Nature of Award

This award is sponsored by the Virginia Tech Alumni Association. The winner is selected by the University Council of International Affairs. At the annual Faculty Staff Awards Ceremony, the winner receives a suitable memento and a \$2,000 stipend funded by the Virginia Tech Alumni Association.

### Eligibility, Selection Committee Membership, and Nomination Requirements

- Any faculty or staff member or currently enrolled student may nominate an individual for this award.
- Tenure track, administrative/ professional faculty, instructors, and classified staff members are eligible to receive this honor.
- The selection committee for this award will be drawn from the membership of the University Council on International Affairs. The selection group may include a representative of the Virginia Tech Alumni Association and a previous award winner.
- Those offering nominations should submit a letter to the selection committee that outlines the specific contributions of their nominee.
- The Office of University Outreach and International Affairs will issue a formal call to the University community for nominations for this honor during the fall semester of each academic year.

Nominations should include the following information:

1. A description of the nominee's contributions to international education while at Virginia Tech.
2. A letter of nomination and two additional letters of support.
3. A copy of the nominee's *Curriculum Vitae*.
4. Any additional documentation exemplifying the nominee's international contributions.

**NB – the dossier must be no longer than 15 pages, including letters and all documentation.**

## **ALUMNI AWARD FOR EXCELLENCE IN INTERNATIONAL OUTREACH**

### **Description of Award**

This award recognizes contributions by faculty and staff members that have demonstrated an impact on international outreach at Virginia Tech. The honor is explicitly aimed at according recognition to individuals whose efforts are in the area of:

- Global outreach to regions, countries, communities, public, private, and non-government organizations
- Sponsored projects
- Innovation in international research and outreach

### **Criteria**

The selection committee will consider:

1. Contributions to the internationalization of Virginia Tech
2. Global impact
3. Significance of the outreach
4. Sustainability of the outreach

Honorees may evidence some or all of the above forms of exemplary activity.

### **Nature of Award**

This award is sponsored by the Virginia Tech Alumni Association. The winner is selected by the University Council of International Affairs. At the annual Faculty Staff Awards Ceremony, the winner receives a suitable memento and a \$2,000 stipend funded by the Alumni Association.

### **Eligibility, Selection Committee Membership, and Nomination Requirements**

- Any faculty or staff member or currently enrolled student may nominate an individual for this award.
- Tenure track, administrative/ professional faculty, instructors, and classified staff members are eligible to receive this honor.
- The selection committee for this award will be drawn from the membership of the University Council on International Affairs. The selection group may include a representative of the Virginia Tech Alumni Association and a previous award winner.
- Those offering nominations should submit a letter to the selection committee that outlines the specific contributions of their nominee.
- The Office of University Outreach and International Affairs will issue a formal call to the University community for nominations for this honor early during the fall semester of each academic year.

### **Nominations should include the following information:**

1. A description of the nominee's contributions to international outreach while at Virginia Tech.
2. A letter of nomination and two additional letters of support.
3. A copy of the nominee's *Curriculum Vitae*.
4. Any additional documentation exemplifying the nominee's international contributions.

**NB – the dossier must be no longer than 15 pages, including letters and all documentation.**

## **ALUMNI AWARD FOR EXCELLENCE IN INTERNATIONAL RESEARCH**

### **Description of Award**

This award recognizes contributions by faculty and staff members that have demonstrated an impact on international research at Virginia Tech. The honor is explicitly aimed at according recognition to individuals whose efforts are in the area of:

- International scholarship
- Global research involving regions, countries, communities, public, private, and non-government organizations.
- Sponsored projects
- Innovation in international research

### **Criteria**

The selection committee will consider:

1. Contributions to the internationalization of Virginia Tech
2. Global impact
3. Significance of the research/outreach
4. Sustainability of the research/outreach

Honorees may evidence some or all of the above forms of exemplary activity.

### **Nature of Award**

This award is sponsored by the Virginia Tech Alumni Association. The winner is selected by the University Council of International Affairs. At the annual Faculty Staff Awards Ceremony, the winner receives a suitable memento and a \$2,000 stipend funded by the Alumni Association.

### **Eligibility, Selection Committee Membership, and Nomination Requirements**

- Any faculty or staff member or currently enrolled student may nominate an individual for this award.
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- Those offering nominations should submit a letter to the selection committee that outlines the specific contributions of their nominee.
- The Office of University Outreach and International Affairs will issue a formal call to the University community for nominations for this honor during the fall semester of each academic year.

### **Nominations should include the following information:**

1. A description of the nominee's contributions to international research while at Virginia Tech.
2. A letter of nomination and two additional letters of support.
3. A copy of the nominee's *Curriculum Vitae*.
4. Any additional documentation exemplifying the nominee's international contributions.

**NB – the dossier must be no longer than 15 pages, including letters and all documentation.**