

TO: Deans, Department Heads, and University Center Directors

FROM: Jan Helge Bøhn, Vice Chair, Commission on Outreach and International Affairs  
(Contact: Kim Rhodes, [rhodesk@vt.edu](mailto:rhodesk@vt.edu))

DATE: October 19, 2009

RE: Alumni Awards for Outreach Excellence: Individual Achievement & Team Achievement

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Nominations are invited for the university-wide Alumni Awards for Outreach Excellence (Individual and Team Achievement). The alumni awards are funded through the Alumni Association and are managed and administered by the Commission on Outreach and International Affairs. Please share this information with your faculty and staff and request that they nominate those who are deserving of these awards.

The nomination deadline for the Alumni Awards for Outreach Excellence is 5 p.m. December 1, 2009. Information outlining the nomination process as well as previous winners can be found at the links below.

The recipient of the Alumni Award for Outreach Excellence, Individual Achievement, will receive a monetary award of \$2,000 and a plaque, and those recognized for Team Achievement will share \$2,000 and a plaque. Please refer to the Employee Awards and Recognition Programs Policy 4335, Section 3.4, regarding taxation of awards.

The Alumni Awards are conferred during the Faculty Awards dinner in August. Recipients of the Alumni Awards are inducted into the Academy of Outreach Excellence at Outreach NOW in September.

College Awards for Outreach Excellence (now in their sixth year) are solicited and evaluated by individual colleges. Individual colleges will be determining deadlines for the college awards and when the recognition is to occur. Recipients of the college-level awards receive a \$500 award and a plaque at their college award ceremony. College award winners are NOT in the academy.

The Academy of Outreach Excellence recognizes those who have contributed to excellence in the outreach mission of the university. This mission includes activities in Continuing and Professional Education, Virginia Cooperative Extension, International Research, Education, and Development, Economic Development, Center for Organizational and Technological Advancement, and other outreach projects and accomplishments by the university community.

Nomination criteria can be found at:

[http://www.outreach.vt.edu/awards\\_doc/Outreach-Excellence-Announcement.pdf](http://www.outreach.vt.edu/awards_doc/Outreach-Excellence-Announcement.pdf)

Past award recipients can be found at:

[http://www.outreach.vt.edu/awards\\_doc/Outreach\\_Awards-1995-present.pdf](http://www.outreach.vt.edu/awards_doc/Outreach_Awards-1995-present.pdf)

Prospective nominees are encouraged to consult:

[http://www.provost.vt.edu/faculty\\_awards.php](http://www.provost.vt.edu/faculty_awards.php)